

## Minutes for Executive Meeting February 22nd, 2024

The General Meeting of Property Owners of Shenandoah Farms, Inc. was held on Thursday, February 22nd, 2024, at 7:00 pm in the Shenandoah Farms' Community Center. Chairman Tracie Lane and Vice Chairman Doris Harrington in attendance. The meeting was called to order at 7:01pm and the code of conduct was read.

Board Members present were as follows: Doris Harrington, Roger Roberts, James Longworth, Stephanie Shaefer, Ralph Rinaldi, Rex Christensen, Patrick Skelley, Tracie Lane and Paul DiFranco.

Late members:

Board Members excused: Kathleen George, Kathleen Mancini, Brenda Brown, and Laura Simpson

Board members unexcused: n/a

Seating of Alternates: n/a

Review of Agenda for Approval: Jack Longworth made motion to approve agenda, Patrick Skelley seconded, all in favor, motion discussed then passed unanimously.

Review of Minutes: Jack Longworth made a motion to approve the minutes from General Meeting 02/10/24 Rex Christensen 2<sup>nd</sup>, all in favor, motion discussed then passed unanimously.

Property Owners concerns:

Treasurer's Report: Paul DiFranco

1. Review of reports attached to Agenda.
2. Profit & loss statement for review.

Finance Committee: Paul DiFranco, Chairman

1. Paul DiFranco made a motion to place \$17,000 in a 6 month CD at United Bank, Doris Harrington 2<sup>nd</sup>, all in favor, motion adopted after debate.
2. Paul reported update on obtaining Amazon accounts, yes they are obtainable however no Board members think this is necessary.
3. Paul reported that he found a website company who has retrieved [www.shenandoahfarms.org](http://www.shenandoahfarms.org), he is requesting we hire this company to get us back up and running with website.
4. Paul made a motion to spend upto \$2,200 to get website up and running, Rex Christiansen 2<sup>nd</sup>, all in favor, motion adopted after debate.

Public Relations Committee: Jack Longworth, Chairman

1. Public Relations Committee Meeting Monday February 26<sup>th</sup>, 2024 6:30pm

Nominating Committee: Doris Harrington, Chairman

- No Report

Common Properties: Patrick Skelley, Chairman

1. Stephanie Shaefer stated residents of Farms River Rd requesting road condition be updated and discussions of paving is open with residents discussing future of Farms River Road.

Road Committee: Ralph Rinaldi, Chairman

1. Ralph Reported what he knows of update on Old Oak, fuel spilled of over 120 gallons of diesel fuel, DEQ onsite for clean up.
2. Ralph Rinaldi also reported on work session present were Rex Christensen & Roger Roberts, starting rough draft of path forward for Sanitary District management. Meeting every Wednesday at 7pm. Ralph passed out handouts of outline

Sanitary District Manager Report: No update

WC Board of Supervisors, John Stanmeyer, SF Representative:

Planning Committee: Brenda Brown, Chairman

Recreation Committee: Stephanie Shaffer, Chairman

1. Tentative 2024 events,
  - a. March 9<sup>th</sup>, 2024- History Day & Silent Auction
  - b. Aug. 24<sup>th</sup>, 2024- River Clean Up & Community Day
  - c. June 1<sup>st</sup>, 2024- Yard Sale
  - d. June 29<sup>th</sup>-30<sup>th</sup>- Music, wine tasting
  - e. Stephanie working on flyers for River clean up, Kathleen working on flyer and donations for a silent auction.

WC3A: Tracie Lane

1. WC3A update

Unfinished Business:

New Business:

1. POSF Management Plan
  - a. Board member input on goals to be added to outline.

Jack Longworth made a motion to adjourn at 8:45pm, seconded by Ralph Rinaldi, Unanimous.

Signature\_\_\_\_\_

Tasks Captured:

1. Paul DiFranco will contact web designer to update and gather info for estimates.