

Minutes for General Meeting January 13th, 2024

The General Meeting of Property Owners of Shenandoah Farms, Inc. was held on Saturday, January 13th, 2024 at 9:00 am in the Shenandoah Farms' Community Center. Chairman Tracie Lane and Vice Chairman Doris Harrington in attendance. The meeting was called to order at 9:01AM and the code of conduct was read by Doris Harrington.

Board Members present were as follows: Brenda Brown, Doris Harrington, Roger Roberts, James Longworth, Patrick Skelley, Kathleen Mancini, Stephanie Shaefer, Ralph Rinaldi, Rex Christensen, Tracie Lane, and Paul DiFranco

Board Members excused: Kathleen George, Laura Simpson and James Riggs.

Board members unexcused: n/a

Seating of Alternates: n/a

Review of Agenda for Approval: James Longworth made motion to approve agenda, Stephanie Shaefer seconded, all in favor, motion discussed then passed unanimously.

Review of Minutes: Stephanie Shaefer made a motion to approve the minutes from Executive Meeting 12/09/23 James Longworth 2nd, all in favor, motion discussed then passed unanimously.

Property Owners concerns:

1. Tracey reported issues with Howellsville Road freezing over and wanted to know who to contact to get these issues addressed with VDOT.
2. Stephanie reporting Farms River Rec lot has a lot of dog feces that she must clean up for sanitary reasons. She is contacting Warren County Litter council to get a sign and doggie disposal sign with baggies installed if possible.

Treasurer's Report: Paul DiFranco

1. Review of reports attached to Agenda.

Finance Committee: Paul DiFranco, Chairman

1. Paul DiFranco will investigate Venmo and Paypal further to see if POSF can receive electronic payments.
2. 1099 reports will come out in January 2024.
3. Ralph Rinaldi made a motion to approve upto \$200 to hire a shredding company to come onsite to destroy financial records from anything older then 2017. Paul DiFranco 2nd, all in favor motion adopted after debate. Doris Harrington is heading up the project.
4. Amazon account set up being investigated by Paul for possible establishing account for purchases and online services.

Public Relations Committee: Jack Longworth, Chairman

1. POSF website is down and currently a few Board members are working to restore the site. Jack will report progress at the January Executive Meeting. Tracey Lane also handling updates.
2. Brenda Brown asked for update on the purchase of bulletin Board signs for a few locations throughout the subdivision, this has not been executed to date. Brenda Brown will report update at January Executive meeting.
3. POSF Facebook page, digital media and next-door neighbor account will be controlled by Public Relations Chairman, policy underway with committee, Due January Executive Meeting 2024.
4. Amazon set up being investigated thru Paul for possible establishing account for purchases and online services. Paul will report status at January Executive Meeting.

Nominating Committee: Doris Harrington, Chairman

- No Report

Common Properties: Patrick Skelley, Chairman

1. Updates reported on Warren County SFSD using common properties to dump debris. Seems all is going well to date.

Road Committee: Ralph Rinaldi, Chairman

1. Ralph Reported what he knows regarding Old Oak, next culvert has begun being dug out which is what the dirt being hauled to pool area is coming from.
2. Ralph Rinaldi also reported his discussions with many WC staff and representative regarding returning the Sanitary District control to POSF Inc. He will continue to report updates as he receives them.

Sanitary District Manager Report: No update

WC Board of Supervisors, John Stanmeyer, SF Representative: Mr. Stanmeyer reported he would be attending at least quarterly POSF meetings, however he has prior commitments for this General Meeting.

Planning Committee: Brenda Brown, Chairman

1. Procedures to move forward with creating income such as land leases under discussion tabled until Committee creates policy & procedures for this activity. Brenda will report the update at executive meeting.

Recreation Committee: Stephanie Shaffer, Chairman

1. Stephanie Shaefer suggests planning & recreation coordinate activities, both committees will work together to establish these activities.
2. Tentative 2024 events,
 - a. March 9th 2024- History Day & Silent Auction
 - b. Aug. 24th, 2024- River Clean Up & Community Day
 - c. June 1st, 2024- Yard Sale
 - d. June 29th-30th- Music, wine tasting
 - e. Stephanie working on flyer for River clean up, Kathleen working on flyer and also donations for a silent auction.

HOC/Tech Committee: James Riggs, Chairman

1. Zelle account, PayPal and possibly amazon being investigated by several Board members, all will report back to BOD.

WC3A: Tracie Lane

1. Tracie reported updates from the last 2 WC3A meetings.
2. WC3A website update

New Business:

N/A

Doris Harrington made a motion to adjourn at 10:48 am, Seconded by Brenda Brown, Unanimous.

Signature_____