

Minutes for General Meeting February 10th, 2024

The General Meeting of Property Owners of Shenandoah Farms, Inc. was held on Saturday, February 10th, 2024, at 9:00 am in the Shenandoah Farms' Community Center. Chairman Tracie Lane and Vice Chairman Doris Harrington in attendance. The meeting was called to order at 9:00am and the code of conduct was read by Laura Simpson.

Board Members present were as follows: Doris Harrington, Roger Roberts, James Longworth, Stephanie Shaefer, Ralph Rinaldi, Rex Christensen, James Riggs, Laura Simpson, Patrick Skelley, Kathleen Mancini, and Tracie Lane.

Board Members excused: Kathleen George, Brenda Brown, and Paul DiFranco.

Board members unexcused: n/a

Seating of Alternates: n/a

Review of Agenda for Approval: Tracie Lane rearranged the agenda slightly then Ralph Rinaldi made motion to approve agenda, Laura Simpson seconded, all in favor, motion discussed then passed unanimously.

Review of Minutes: Rex Christensen made a motion to approve the minutes from General Meeting 01/25/24 Doris Harrington 2nd, all in favor, motion discussed then passed unanimously.

Tasks Captured:

1. Brenda Brown to make website visible on a search with any search.
2. Tracey Lane will post Stephanie's flyer to the website.
3. Ralph, Rex & Roger will adjust/draft goals for management.
4. Tracey to train Lisa & Jack on website updates.
5. Tracey will teach Lisa some website updates after last executive meeting.
6. Policy & Procedures on website updates will be established.
7. Brenda Brown will give office instructions and policy & procedures on HubSpot mass emails.

Property Owners concerns:

1. Donna Court resident Mr.Tiraeo requesting Mirror installed and possible guard rails at Donna Court to ensure safety of residents.
2. Resident inquiring about the status of Old Oak project, Ralph Rinaldi took his information and will contact him with some updates.

Treasurer's Report: Paul DiFranco

1. Review of reports attached to Agenda.
2. Profit & loss statement for review.

Finance Committee: Paul DiFranco, Chairman

Public Relations Committee: Jack Longworth, Chairman

1. POSF Website

Nominating Committee: Doris Harrington, Chairman

- No Report

Common Properties: Patrick Skelley, Chairman

- Farms River Rec lot needs attention per Stephanie, Ralph will report to SFSD.

Road Committee: Ralph Rinaldi, Chairman

1. Updates on WCSFSD/POSF status report given by Ralph Rinaldi & Rex Christiansen.
2. Update Old Oak project.

3. WCSFSD/POSF work sessions began January 24th and are being held every Wednesday evening at 7pm to work to reestablish working relationship with County supervision to manage the district, policies, procedures, and dynamics of the return of the district. Minutes will be shared weekly.

Sanitary District Manager Report: No update

WC Board of Supervisors, John Stanmeyer, SF Representative: Mr. Stanmeyer reported he would be attending at least quarterly POSF meetings.

Planning Committee: Brenda Brown, Chairman

Recreation Committee: Stephanie Shaffer, Chairman

1. Tentative 2024 events,
 - a. March 9th, 2024- History Day & Silent Auction
 - b. Aug. 24th, 2024- River Clean Up & Community Day
 - c. June 1st, 2024- Yard Sale
 - d. June 29th-30th- Music, wine tasting
 - e. Stephanie working on flyers for River clean up, Kathleen working on flyer and donations for a silent auction.

HOC/Tech Committee: James Riggs, Chairman

1. Jack Riggs is resigning from his board position due to his work schedule.

WC3A: Tracie Lane

1. Tracie reported on WC3A meeting, January 26th, 2024 @ 6pm at Apple House
2. WC3A update

Unfinished Business:

New Business:

1. POSF Management Plan

Jack Longworth made a motion to adjourn at 10:35am, seconded by Laura Simpson, Unanimous.

Signature_____

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1. Brenda Brown to make website visible on a search with any search.
2. Ralph, Rex & Roger will adjust/draft goals for management.
3. Tracie to train Jack on website updates.
4. Policy & Procedures on website updates will be established.
5. Brenda Brown will give office instructions and policy & procedures on HubSpot mass emails.
6. Post work session Wednesdays update sent out weekly.
7. Lisa will reach out to Paul to try to get website up and running this coming week.