

Minutes for Executive Meeting October 24th, 2024

The Executive Meeting of Property Owners of Shenandoah Farms, Inc. was held on Thursday October 24th, 2024, at 7:00pm in the Shenandoah Farms' Community Center. Chairman Doris Harrington was in attendance. The meeting was called to order at 7:00pm and the code of conduct was read by Rex Christensen.

Board Members present were as follows: Roger Roberts, Rex Christensen, Ralph Rinaldi, Stephanie Shaefer, Dirk Essert, Joshua Weber and Doris Harrington.

Board members late arrival: Kathleen Mancini

Board Members excused- Paul DiFranco and Patrick Skelley

Board members unexcused: Kathleen George

Seating of Alternates: n/a

Review of Agenda for Approval: Dirk Essert made motion to approve agenda, Roger Roberts 2nd, all in favor, motion discussed then passed unanimously.

Review of Minutes: Stephanie Shaefer made a motion to approve the minutes from General Meeting 10/12/2024 Dirk Essert 2nd, all in favor, motion discussed then passed unanimously.

Property Owners Concerns:

Treasurer's Report: Paul DiFranco

1. Read by Board due to Paul is Absence

Finance Committee: Paul DiFranco, Chairman

1. Profit & loss statement for review.
2. Budget attached.
3. Audit discussion-BOD agreed to annual audit

Public Relations Committee: Kathleen Mancini, Chairman

1. Website form corrections under review, tabled until next General meeting.
2. All Board members to submit short summary & picture for website
3. Committee Chairman appointed by BOD

Nominating Committee: Dirk Essert, Chairman

1. Election of officers:
 - a.
 - b.
 - c.
 - d.
 - e.
 - f.
 - g.

Common Properties: Patrick Skelley, Chairman

1. Deck needs repaired at Lake of Clouds; Patrick is contacting Mike Berry to discuss- tabled until update from SFSD.
2. Resident requesting 2 swings -baby seats added to Treasure Island, Patrick to install from shed- hold off till Spring
3. Update on Farms River Rec lot- tabled until general meeting

Road Committee: Ralph Rinaldi, Chairman

1. Update Old Oak project.
2. Updates on POSF work session/management status report. - update by Rex Christensen

WC Board of Supervisors, John Stanmeyer, SF Representative:

Sanitary District Manager Report:

Sanitary District Advisory Board Reports:

Planning Committee: Rex Christesen, Chairman

Recreation Committee: Stephanie Shaefer, Chairman

1. TRUNK OR TREAT - SCHEDULED FOR HALLOWEEN oct. 31st at POSF
2. FARMERS MARKET Pilot for Fall - Professional Launch in Spring
3. Parent and Children Potluck and Meet-up, Saturday November 16th, 2024
4. Small/Large Dog Park at Treasure Island pending insurance
5. Minutes submitted by Stephanie

WC3A: Kathleen Mancini/Rex Christensen (sub), Chairman

Unfinished Business:

New Business:

Tasks Captured and results:

1. Stephanie to reach out to Cody regarding Farmers Market-10/12/2024
2. Office Manager to contact Insurance Company regarding insurance questions- 12/12/2024
3. Paul DiFranco and Lisa Blansett will both obtain estimates on annual audit- 07/25/2024
4. Stephanie Shafer and Patrick Skelley are investigating a project on Farms River Road rec lot, obtain contractor estimates as well-05/11/2024 still underway in discussions and meetings.
5. Policy & Procedures on website updates will be established-Roger Roberts-05/23/24. Roger presented his draft outline on rough draft which will be distributed to all Board members for comments and review- 06/08/2024.
6. Office working on instructions and policy & procedures on mass emails-05/23/2024. Office is currently reviewing procedures & tutorials to make mass emails possible.
7. All Board members must ensure ads & pictures on website-06/08/2024

Tasks report completed:

Adjourn: Roger Roberts made a motion to adjourn at 9:45pm
, seconded by Stephanie Shafer, Unanimous.

Signature _____