

## Minutes for General Meeting October 12th, 2024

The General Meeting of Property Owners of Shenandoah Farms, Inc. was held on Saturday October 12th, 2024, at 9:00am in the Shenandoah Farms' Community Center. Chairman Doris Harrington was in attendance. The meeting was called to order at 9:07am and the code of conduct was read by Doris Harrington.

Board Members present were as follows: Roger Roberts, Dirk Essert, Joshua Weber and Doris Harrington.

Board members late arrival: Stephanie Shaefer

Board Members excused- Paul DiFranco

Board members unexcused: Kathleen George, Kathleen Mancini, Rex Christensen, Ralph Rinaldi and Patrick Skelley

Seating of Alternates: n/a

Review of Agenda for Approval: Roger Roberts made motion to approve agenda, Dirk Essert 2nd, all in favor, motion discussed then passed unanimously.

Review of Minutes: Joshua Weber made a motion to approve the minutes from Annual Meeting 09/14/24 Roger Roberts 2<sup>nd</sup>, all in favor, motion discussed then passed unanimously. Joshua Weber made a motion to approve the minutes from Executive Meeting 09/26/24 Roger Roberts 2<sup>nd</sup>, all in favor, motion discussed then passed unanimously.

### **Property Owners Concerns:**

**Treasurer's Report:** Paul DiFranco

### **Finance Committee: Paul DiFranco, Chairman**

1. Review of reports attached to Agenda.
2. Profit & loss statement for review.
3. Audit discussion-Roger Roberts made a motion to table until executive meeting, Joshua Weber 2<sup>nd</sup>, all in favor, motion adopted after debate.

**Public Relations Committee:** Chairman

1. Website form corrections under review, tabled until next Executive meeting.
2. New Meeting Schedule for 2025-

**Nominating Committee:** Doris Harrington, Chairman

1. Committee Elections tabled to executive meeting.
2. Approve Board of Directors document for 24/25, tabled till executive meeting.

**Common Properties:** Patrick Skelley, Chairman

1. Deck needs repaired at Lake of Clouds; Patrick is contacting Mike Berry to discuss- tabled until executive meeting
2. Resident requesting 2 swings -baby seats added to Treasure Island, Patrick to install from shed- tabled until executive meeting
3. Update on Farms River Rec lot- tabled until executive meeting

**Road Committee:** Ralph Rinaldi, Chairman

1. Update Old Oak project.
2. Updates on POSF work session/management status report. - update by Rex Christensen

**WC Board of Supervisors, John Stanmeyer, SF Representative:**

**Sanitary District Manager Report:**

1. John Stanmeyer submitted the adopted budget for SFSD 24-25

**Sanitary District Advisory Board Reports:**

**Planning Committee:** Rex Christiansen, Chairman

**Recreation Committee: Stephanie Shaefer, Chairman**

1. TRUNK OR TREAT - SCHEDULED FOR HALLOWEEN oct. 31st at POSF
2. FARMERS MARKET Pilot for Fall - Professional Launch in Spring
3. Parent and Children Potluck and Meet-up
4. Small/Large Dog Park at Treasure Island
5. Next Meeting Oct 24<sup>th</sup> @ 5:30pm-7pm

**WC3A:** Kathleen Mancini/Rex Christensen (sub), Chairman

**Unfinished Business:**

**New Business:**

**Tasks Captured and results:**

1. Stephanie to reach out to Cody regarding Farmers Market-10/12/2024
2. Office Manager to contact Insurance Company regarding insurance questions- 12/12/2024
3. Paul DiFranco and Lisa Blansett will both obtain estimates on annual audit- 07/25/2024
4. Stephanie Shafer and Patrick Skelley are investigating a project on Farms River Road rec lot, obtain contractor estimates as well-05/11/2024 still underway in discussions and meetings.
5. Policy & Procedures on website updates will be established-Roger Roberts-05/23/24. Roger presented his draft outline on rough draft which will be distributed to all Board members for comments and review- 06/08/2024.
6. Office working on instructions and policy & procedures on mass emails-05/23/2024. Office is currently reviewing procedures & tutorials to make mass emails possible.
7. All Board members must ensure ads & pictures on website-06/08/2024

**Tasks report completed:**

**Adjourn:** Roger Roberts made a motion to adjourn at 10:05am, seconded by Stephanie Shafer, Unanimous.

Signature \_\_\_\_\_