

Minutes for Executive Meeting May 22nd, 2025

The Executive Meeting of Property Owners of Shenandoah Farms, Inc. was held on Thursday, May 22, 2025, at 7:00pm in the Shenandoah Farms' Community Center. Chairman Doris Harrington and Vice Chair Rex Christensen were in attendance. The meeting was called to order at 7:03pm and the Code of Conduct was read by Doris Harrington.

Board Members present were as follows: Stephanie Shaefer, Paul DiFranco, Rex Christensen, Ralph Rinaldi, Patrick Skelley, Jessica Payne and Doris Harrington.

Board members late arrival:

Board Members excused: Roger Roberts

Board members unexcused:

Seating of Alternates: n/a

Review of Agenda for Approval: Rex Christensen made a motion to approve agenda, Paul DiFranco 2nd, all in favor, motion discussed then passed unanimously.

Review of Minutes: Minutes approved from General Meeting 05/10/25, also Executive Meeting 04/24/25 stand as written.

Property Owners Concerns:

Treasurer's Report: Paul DiFranco, Treasurer

1. Budgets attached.

Finance Committee: Paul DiFranco, Chairman

1. profit & loss statement for review attached

Public Relations Committee: Jessica Payne, Chairman

1. Website updated
2. Facebook all events created and posted as well as all events, Jessica is added to each event as cohost as well so that she can change or update as needed.
3. Letter from homeowner regarding tree removal

Nominating Committee: Doris Harrington, Chairman

Common Properties: Patrick Skelley, Chairman

1. Lake of the Cloud trash rack was covered; staff removed³ by boat and now operating properly.
2. Office window repair- Patrick
3. Ad is running for cleaners and bookkeeper in Royal Examiner for 30 days.
4. Sheriff office coming to June 14th General Meeting to discuss 4 wheelers.
5. Septic tank- Ralph
6. Farms river Rec lot- Stephanie & Patrick

Road Committee: Ralph Rinaldi, Chairman

1. Width of Venus Branch was a discussion at SFSDAB meeting, Ralph went to measure roadway to compare notes, he reported findings back to Board members. He suggests shoulder work needs completed and some more ditching on Old Oak V towards Hopkins Bluff.
2. Ralph recommends to table repaving on Venus Branch until water and ditches are addressed on Venus Branch to widen slightly.
3. Basketball court area needs raked & seeded per agreement with contractor GEI and Warren County.

WC Board of Supervisors, John Stanmeyer, SF Representative: No Report

Planning Committee: Rex Christensen, Chairman

Recreation Committee: Stephanie Shaefer, Chairman

1. Shenandoah Farms Community Property Cleanup May 17th Update- Pictures for website and writeup on its way
2. Shenandoah Farms Mountain Market and Community Yard Initiative - a. Recommendations from Rec Committee
 - b. Clarification on Business License requirements
 - c. Publicity Needed Stephanie has dates for several events for profit for 2025

Unfinished Business:

1. Marquee sign, Ralph Rinaldi made a motion to purchase the marquee sign up to \$3500 plus tax, Stephanie Shaefer 2nd, all in favor motion adopted after debate.

New Business:

Tasks Captured and results:

1. Stephanie Shafer and Patrick Skelley are investigating a project on Farms River Road rec lot, both Board members will put together a plan for board approval.
2. Paul is getting in contact with POSF tax accountant to make appointment for revising chart of accounts here at office.
3. Patrick is purchasing window for office to replace asap.
4. Rex to purchase the new marquee sign and investigate installation.
5. Paul recommends the locks be changed on all community center doors.
6. Rex, Ralph & Patrick to move wooden tables to amphitheater.

Tasks report completed:

Adjourn: Rex Christensen made a motion to adjourn at 8:18pm, seconded by Paul DiFranco 2nd, Unanimous.

Signature_____