

**Property Owners of Shenandoah Farms, Inc.
Agenda for General Meeting September 14th, 2025.**

Call to Order

- **Code of Conduct**
- **Roll Call**

Ralph Rinaldi	Rex Christensen	Stephanie Shaefer	Jessica Payne	
Paul DiFranco	Patrick Skelley	Doris Harrington	Roger Roberts	

Seating of alternates- motion, 2nd vote

Approval of this Agenda- motion 2nd, vote-

Review of Minutes for Corrections: Review & approve Minutes from Executive Meeting 8/21/2025
motion 2nd, vote-

Property Owners Concerns:

Treasurers Report, Paul DiFranco, Treasurer

Finance Committee: Paul DiFranco, Chairman

1. Budgets attached.
2. profit & loss statement for review
3. External audit completed for 2024
4. Common Property Insurance paid by Warren County Jan 2nd, 2025
5. Clarke County billing has begun for 2025
- 6.

Public Relations Committee: Chairman

1. website form needed by Roger Roberts to complete policies and procedures
2. Create a POSF Inc Mission statement.

Nominating Committee: Doris Harrington, Chairman

Common Properties Committee: Patrick Skelley, Chairman

1. STR comments for planning Department-1 locations request for comments from WC, Timberline Ridge
2. Resident requesting 2 swings -baby seats added to Treasure Island-Tabled until Spring
3. Farms River Rec lot

Road Committee: Ralph Rinaldi, Chairman

1. Updates on WCSFSD status report, advisory board
2. POSF CIP plan suggestions to SFSDAB

Sanitary District Manager Report/Update:

- No update

John Stanmeyer, WC Board of Supervisors – SF Representative:

Planning Committee: Chairman

Recreation Committee: Stephanie Shaefer, Chairman

1. Upcoming Recreation Meetings
2. Farmers Market
3. Create a calendar of events for year 2025 asap

WC3A:

Unfinished Business:

New Business:

Old Business:

Tasks Captured and results:

1. Stephanie Shafer and Patrick Skelley are investigating a project on Farms River Road rec lot, obtain contractor estimates as well-05/11/2024 still underway in discussions and meetings.
2. Policy & Procedures on website updates will be established-Roger Roberts-05/23/24. Rex to sent updates from BOD review.
3. Office working on instructions and policy & procedures on HubSpot mass emails-05/23/2024. Mass email created and now being utilized by POSF Office. Seems to be getting good responses to date.
4. All Board members must ensure ads & pictures on website-06/08/2024

Tasks report completed:

Adjourn: Motion to adjourn by _____, _____ 2nd, adjourned at _____ am.