

# Executive Meeting Minutes

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January 22<sup>nd</sup>, 2026.

## 1. Call to Order

The meeting was called to order at 7PM by the Chairman Doris Harrington.

## 2. Code of Conduct

The Code of Conduct was waived by Chairman Doris Harrington.

## 3. Roll Call

Present: Ralph Rinaldi, Doris Harrington, Jessica Payne, Roland Hook, Paul DiFranco, Patrick Skelley, David Fidei, Matt Baron, Stephanie Shaefer.

Excused: Rex Christensen, Roger Roberts

Absent: N/A

## 4. Seating of Alternates

N/A

## 5. Approval of Agenda

Motion by Paul DiFranco, seconded by David Fidei.

Vote: All in Favor. Motion Carried.

## 6. Approval of Minutes [January 10<sup>th</sup>, 2026 - General Meeting]

Motion by David Fidei, seconded by Roland Hook.

Vote: All in Favor. Motion Carried.

## 7. Property Owners Concerns:

Urban Archery Proposal – Presentation of Deer Management Plan by Seth Thompson – District Wildlife Biologist for Clarke, Frederick, Page, Shenandoah and Warren Counties.

## 8. Treasurer's Report & Finance Committee - Paul DiFranco, Chair

- Report presented. [Attached separately]
- Budget reviewed [-].

Motion by Matt Baron to approve Treasures' and Finance Report, seconded by David Fidei.

Vote: All in Favor. Motion Carried.

## **9. Public Relations Committee – Jessica Payne, Chair**

- a. List of events for 2026 in progress.
- b. Select one meeting date to be used as a CLEAN-UP Day, after the meeting the Board of Directors will assist with organizing equipment in the shed.
- c. Jessica Payne will check advertising pricing of events for social media. In progress.
- d. Jessica Payne asked if she could continue to contract with Primo Potties for a year-round of events price.

## **10. Nominating Committee – Doris Harrington, Chairman**

No report.

## **11. Common Properties Committee – Matt Baron, Chair**

- a. **POSF Building Siding and Flooring:** Professional quotes to be requested. Matt Baron will provide cost comparisons for 2026 (three quotes). Building trim to be painted at a cost not to exceed \$1,500 (three quotes). The disposition of sound panels needs to be addressed. Floors to be stripped, waxed and buffed.
- b. Determine priority of inside painting, siding repair and floors.

## **12. Road Committee – Ralph Rinaldi, Chair**

1. Speed Limit sign installation has been completed as follows:
  - a. 57 Tulip Poplar Drive
  - b. 59 McDonalds Farm Road
  - c. 165 McDonalds Farm Road
  - d. Huck Finn
2. High Top Road - Development and usage of road – Discussion in progress.
3. Drawing of Farms River – present to Board of Directors next meeting for discussion. Ralph Rinaldi asked Stephanie Shaefer to seriously consider the request.

## **John Stanmeyer – WC Board of Supervisors – SF Representative**

No report.

## **13. Planning Committee – Roland Hook – Chair**

The committee will be supporting Recreation and Public Relations Events throughout the year.

## 14. Recreation Committee – Stephanie Shaefer – Chair

Events coming up:

- a. March 13<sup>th</sup> – game night
- b. April (date TBD) – River clean-up
- c. May (3<sup>rd</sup> Saturday of the month) – First Farmers Market and Yard Sale of 2026
- d. Following months events to be determined and approved.

### New Business:

1. Urban Archery Proposal:  
Martin Nieratko was advised by the Board of Directors to return with any exception to the County no hunting ordinance.
2. Web Strategies – price for services advised
3. Clarke County Lot Fees bills – David Fidei to call collection agency for Clarke County dues to be sent to the collecting agency.

### Unfinished Business:

- a. Updating contact information for all residents of SF with current email and phone number. Database to be further developed by Paul DiFranco.
- b. Review of Property Owners Packet – *in progress*.

### Adjournment:

Motion to Adjourn by Paul DiFranco, seconded by David Fidei.

Vote: All in favor

The meeting was adjourned at 8:54PM.

Minutes submitted by:

Josie Cooke

Office Manager

Date: January 22<sup>nd</sup>, 2026.

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Signature