

# Executive Meeting Minutes

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March 26th, 2026.

## 1. Call to Order

The meeting was called to order at 7:02 PM by the Chairman Doris Harrington.

## 2. Code of Conduct

The Code of Conduct was waived by Chairman Doris Harrington.

## 3. Roll Call

Present: Doris Harrington, Jessica Payne, Roland Hook, Rex Christensen, Stephanie Shaefer, Ralph Rinaldi, Patrick Skelley, Roger Roberts.

Excused: Matt Baron, David Fidei, Paul DiFranco.

Absent: N/A

## 4. Seating of Alternates

N/A

## 5. Approval of Agenda

Motion by Stephanie Shaefer, seconded by Roland Hook.

Vote: All in Favor. Motion Carried.

## 6. Approval of Minutes [March 14<sup>th</sup>, 2026 - General Meeting]

Chair Doris Harrington read the minutes to all for approval.

Motion by Rex Christensen, seconded by Patrick Skelley.

Vote: All in Favor. Motion Carried.

## 7. Property Owners Concerns:

N/A

## 8. Treasurer's Report & Finance Committee - Paul DiFranco, Chair

- Balance Sheet: [Attached]
- Profit and Loss. [Attached].

## **9. Public Relations Committee – Jessica Payne, Chair**

## **10. Nominating Committee – Doris Harrington, Chairman**

No report.

## **11. Common Properties Committee – Matt Baron, Chair**

No report.

## **12. Road Committee – Ralph Rinaldi, Chair**

No report.

## **John Stanmeyer – WC Board of Supervisors – SF Representative**

No report.

## **13. Planning Committee – Roland Hook – Chair**

Open mic event to be determined.

Community garden idea at Treasurer Island: will start prepping the land for fall. Need a shed for tools and buckets to carry water from the river to water the garden lots. Will likely be ready for fall planting.

## **14. Recreation Committee – Stephanie Shaefer – Chair**

1. Community clean up April 18. A Resident volunteered to do their street clean up as an idea to attract more residents to volunteer on cleaning their streets as well.

2. A list of year long 2026 events have been shared to be published on Facebook page and Shenandoah website for residents.

## **New Business:**

No report.

### Unfinished Business:

- a. Credit card for the Office: Card was requested. Paul DiFranco and Doris Harrington to be the signee.
- b. Contractor. Ralph Rinaldi to contact the person to come in next Thursday.
- c. Septic System to be pumped. Discuss date and approval next Executive meeting.
- d. River Farms Drawing: Ralph Rinaldi and Stephanie Shaefer to share with WC for further approval.
- e. Road Map for meeting room. Ralph Rinaldi to bring to the office next meeting
- f. Advisory Board Letter: Ralph Rinaldi to draft an updated version of the letter to be send to the Board. Chair closed the discussion on this matter and requested revised letter to be brought for further discussion in the next Executive meeting. Also to be revised wording used during motion made by Ralph Rinaldi on the request of letter to be written to WC Advisory Board.
- g. Roger Roberts to review Rules of Order to determine which process to follow if motion and vote needs to be revised or withdrawn.
- h. Revision of minutes from the General Meeting March 14<sup>th</sup>, 2026: Stephanie Shaefer made a motion to revise the minutes and add update missing on upcoming events.

### Adjournment:

Motion to Adjourn by Jessica Payne, seconded by Rex Christensen.

Vote: All in favor

The meeting was adjourned at 8:48PM.

Minutes submitted by:

Josie Cooke

Office Manager

Date: March 26th, 2026.

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Signature