

Executive Meeting Minutes

April 23rd, 2026.

1. Call to Order

The meeting was called to order at 7:05 PM by the Chairman Doris Harrington.

2. Code of Conduct

The Code of Conduct was waived by Chairman Doris Harrington.

3. Roll Call

Present: Doris Harrington, Jessica Payne, Roland Hook, Stephanie Shaefer, David Fidei.

Excused: Matt Baron, Paul DiFranco, Roger Roberts, Ralph Rinaldi, Rex Christensen.

Absent: Patrick Skelley.

4. Seating of Alternates

N/A

5. Approval of Agenda

Motion by Stephanie Shaefer, seconded by David Fidei.

Vote: All in Favor. Motion Carried.

6. Approval of Minutes [April 11th, 2026 - General Meeting]

Motion by Roland Hook, seconded by David Fidei.

Vote: All in Favor. Motion Carried.

7. Property Owners Concerns:

1. Playground set around dirty pile near the office – Board to investigate about Insurance policies and coverages applicable about playground in the common areas for further discussion.
2. Dog attack incident [unleashed] – 2500 High Top Road: Public Relations Board to announce on social media the rules reinforcing that pets must always be on leash in all areas of Shenandoah Farms.
3. Resident request for removal of debris left after crew cut down some trees on Walker Farm Drive End of the year: Addressed with WC Crew for cleanup.

8. Treasurer's Report & Finance Committee - Paul DiFranco, Chair

- Balance Sheet: [Attached]
- Profit and Loss. [Attached].

9. Nominating Committee – Doris Harrington, Chairman

No report.

10. Common Properties Committee – Matt Baron, Chair

No report.

11. Road Committee – Ralph Rinaldi, Chair

No report.

12. John Stanmeyer – WC Board of Supervisors – SF Representative

No report.

Rex Christensen to bring to next Executive meeting for Board Review the Sanitary District year budget.

13. Public Relations Committee – Jessica Payne, Chair | Planning Committee – Roland Hook, Chair | Recreation Committee – Stephanie Shaefer – Chair

1. APRIL 18th COMMUNITY CLEAN-UP DAY in as Shenandoah Farms annual participation and Kick-Off of Trash Free Shenandoah Week April 18th-25th. Thank you to Sierra and John Keitz of Wuudscofee, and Shenandoah Farms residents, for initiating this year's Neighborhood Clean-up and for collecting and passing our clean-up supplies from Warren County Anti-Litter Committee. Even though we were hoping to have more participation, we got a lot done and even found tires, asphalt cans and at least 10 large bags of other trash. Thank you to all who participated, and to Mike Berry's Shenandoah Farms Public Works Team for collecting all the trash we deposited at Treasure Island. The Next Shenandoah Farms Community Clean-up Day is scheduled for Saturday, June 27th, and another one with dates to be determined in August with a River Clean-up sometime in September.

2. SHENANDOAH FARMS MOUNTAIN MARKET AND YARD SALE.

Flyer attached May 16th Flyer and list of Events. Jessica Payne, POSF Public Relations Chair reported that we already have 9 vendors and yard sale participants signed up. We are emailing invitation to past and new vendors. Jessica and Recreation Committee volunteer, Sharon Worthington will have a POSF information booth with volunteer information, a sign-up clipboard, coloring and games for children, event lists, a suggestion box, and possible a picture board of past events.

3. OPEN-MIC ACTIVITY AS PART OF MOUNTAIN MARKET AND YARD SALE AT AMPHITHEATRE

This is part of our goal to make more use our beautiful common property and Amphitheatre for music and movie community activities. Roland Hook, POSF Planning Chair, reported on MC hired to facilitate Open-Mic that will be held from 11 A.M. – 1 P.M. on Saturday as part of our Mountain Market and Yard Sale. Roland is asking participants to sign-up for 10–15-minute slots (one may sign up for one or more slots – may have longer slots as needed). We will evaluate success for future event planning.

New Business:

New cleaning services quote for the office – pending further approval.

Unfinished Business:

- a. Septic System to be pumped. Discuss date and approval next Executive meeting.
- b. River Farms Drawing: Ralph Rinaldi and Stephanie Shaefer to share with WC for further approval.
- c. Road Map for meeting room. Ralph Rinaldi to bring to the office next meeting
- d. Advisory Board Letter: To be revised and discussed in the next Executive meeting
- e. Roger Roberts to review Rules of Order: To be revised and discussed in the next Executive meeting.

Adjournment:

Motion to Adjourn by Jessica Payne, seconded by Stephanie Shaefer.

Vote: All in favor

The meeting was adjourned at 7:58PM.

Minutes submitted by:

Josie Cooke | Office Manager

Date: April 23rd, 2026.

Signature